

**St Nicolas Players**

**Registered Charity No: 1185653**

**Annual Report and Financial Statements**

**For the period from 1 February 2021  
to 30 September 2021**

# **ST NICOLAS PLAYERS**

Registered Charity No: 1185653

## **CONTENTS PAGE**

**FOR THE PERIOD 1 FEBRUARY 2021 TO 30 SEPTEMBER 2021**

### **CONTENTS:**

	<b>PAGE</b>
Officials and Addresses	1
Annual Report of the Trustees	2
Receipts and Payments Accounts	3
Statement of Assets and Liabilities	4
Notes to The Accounts	5 - 6

# **ST NICOLAS PLAYERS**

## **Officials and Addresses**

Registered Charity No: 1185653

### **Trustees**

Mr A Fell	President
Mrs A Evenden	Chairperson
Mr S Underwood	Vice-Chairperson
Mr R Evenden	Vice-President
Miss W Carter	Treasurer
Mrs A Temple	Secretary
Mrs J Jones	Membership Secretary
Mr N Fletcher	
Mr N Hancocks	
Mr M Tyrell	
Mr J Cooper	
Mrs J Staples	

### **Charity Address**

C/o Mr & Mrs R Evenden  
25 Penway Drive  
Piknchbeck  
Spalding  
Lincolnshire  
PE11 3PG

### **Solicitors**

Roythornes Limited  
Enterprise Way  
Pinchbeck  
Spalding  
Lincolnshire  
PE11 3YR

### **Bankers**

HSBC UK  
8 Market Place  
Spalding  
Lincolnshire  
PE11 1SN

## **ST NICOLAS PLAYERS**

Registered Charity No: 1185653

### **ANNUAL REPORT**

### **FOR THE PERIOD 1 FEBRUARY 2021 TO 30 SEPTEMBER 2021**

The St Nicolas Players is a Charity registered from 7 October 2019 with the Charity Commissioners (Number 1185653).

#### **Structure and Management**

The Charity is administered by a management committee. The trustees serving the charity throughout the period ended 30 September 2021 were as follows:-

Mr A Fell  
Mrs A Evenden  
Mr S Underwood  
Mr R Evenden  
Miss W Carter  
Mrs A Temple  
Mrs J Jones  
Mr N Fletcher  
Mr N Hancocks  
Mr M Tyrell  
Mr J Cooper  
Mrs J Staples

The Trustees are elected by votes of the members each year at the AGM.

#### **Activities and Objectives**

The main objective of the charity is to educate the public in the dramatic arts and music in South Lincolnshire and the surrounding area and to develop the public understanding of the dramatic arts and music and to involve people of all ages and abilities, particularly young people, wherever possible. The object is also to help and assist other organisations and schools in the development of dramatic arts and music.

#### **Achievements and Performance**

With Covid 19 restrictions still in place for most of this period no performances were held during this time, however rehearsals commenced when possible which included as many members as was possible within restriction guidelines. The opportunities afforded by our shows provide experience in acting, directing, set design, set construction, stage management, people management, team working, as well as financial management, administration and marketing. Our auditions are advertised locally, and are open to all-comers regardless of age or physical abilities. The venue we use for our productions has disabled access, and an audio loop for those with hearing difficulties, so our productions are also open to all members of society for their enjoyment and entertainment. In view of the ongoing restrictions, we continued contacts and limited activities, albeit "virtually" by way of regular committee meetings, and play readings, all being held via Zoom. The situation looks like it is set to continue into the early part of 2021 also, so the Trustees are continuing to make every effort to ensure that the charity continues to thrive.

#### **Financial Review**

Our funds have depleted during the course of this financial period due to the continuing restrictions of the COVID 19 pandemic. We have however managed to recoup some of the expenses incurred in respect of our intended March 2020 production. Furthermore, due to the pandemic, we have not been able to hold our usual social / fund-raising events to add to our funds. However, we have maintained sufficient funds to continue to meet our financial commitments in respect of the rental of our rehearsal / storage space. Many of our members have kindly continued to support us by way of annual subscriptions, regardless of the limited opportunities available to them over the last few months of this financial year. We commenced preparations for a production for October 2021 which subsequent to this financial period achieved some revenue from sales of tickets to the general public, to cover the costs already incurred. This, subsequent to this period, helped to increase our funds. Ultimately, we are currently in a comfortable financial position to continue with the Charities objectives for the immediate future.

We appreciate the many hours that members commit to our charity for rehearsing, set building, costume making to name but a few of the activities undertaken. Without this valuable contribution of time, energy, and expertise we would not have been able to achieve so much.

#### **Signed and agreed by**

**Mrs A Evenden**

**(Chairman)**

**Trustee of St Nicolas Players**

**Signed on:**

**ST NICOLAS PLAYERS**

Registered Charity No: 1185653

**RECEIPTS AND PAYMENTS ACCOUNTS****FOR THE PERIOD 1 FEBRUARY 2021 TO 30 SEPTEMBER 2021**

	Note	Unrestricted Funds £	Designated Funds £	TOTAL FUNDS TO 30/09/21 £	Period 07/10/19 to 31/01/21 £
<b>RECEIPTS</b>					
Production income	2(a)	2,370	-	2,370	6,722
Investment income		-	1	1	10
Subscriptions (Including Gift Aid)		100	468	568	755
Other income	2(b)	500	400	900	5,662
<b>TOTAL RECEIPTS</b>		<b>2,970</b>	<b>869</b>	<b>3,838</b>	<b>13,148</b>
<b>PAYMENTS</b>					
Direct charitable expenditure	3(a)	428	-	428	5,468
Other charitable expenditure	3(b)	148	-	148	691
Governance costs	3(c)	5,042	-	5,042	5,302
<b>TOTAL PAYMENTS</b>		<b>5,618</b>	<b>-</b>	<b>5,618</b>	<b>11,461</b>
<b>NET INCOME / (EXPENDITURE)</b>		<b>(2,648)</b>	<b>869</b>	<b>(1,780)</b>	<b>1,687</b>
Transfers between funds		-	-	-	-
Cash Funds brought forward		14,290	6,793	21,083	19,396
<b>Cash Funds at 30 September 2021</b>		<b>11,642</b>	<b>7,661</b>	<b>19,303</b>	<b>21,083</b>

**ST NICOLAS PLAYERS**

Registered Charity No: 1185653

**STATEMENT OF ASSETS AND LIABILITIES AS AT 30 SEPTEMBER 2021**

	Unrestricted Funds £	30/09/21 Designated Funds £	Total £	31/01/2021 Total £
<b>Cash Funds</b>				
Lloyds Business Account	11,560	-	11,560	14,208
Lloyds Business Money Manager Account	-	7,661	7,661	6,793
Petty Cash	3	-	3	3
Music Hall Petty Cash	44	-	44	44
Stage Manager Petty Cash	36	-	36	36
<b>Total Cash Funds</b> (as per Receipts and Payments account)	<b>11,642</b>	<b>7,661</b>	<b>19,303</b>	<b>21,048</b>

Signed by / on behalf of the Trustees:-

Chirperson                      Mrs A Evenden

Treasurer                      Miss W Carter

Signed on:

The notes on pages 5 and 6 form a part of these accounts

**ST NICOLAS PLAYERS**

Registered Charity No: 1185653

**NOTES TO THE ACCOUNTS****FOR THE PERIOD 1 FEBRUARY 2021 TO 30 SEPTEMBER 2021****1 ACCOUNTING POLICIES**

- (a) The financial statements have been prepared on a receipts and payments basis only, referring to applicable UK Accounting Standards and the Charities Act 2011.
- (b) **Designated funds**  
Designated funds held in the Savings account are intended to cover the expenses relating to The Patch, particularly the rent but also all other running and maintenance costs. The Trustees intend to maintain a minimum balance in this account to cover at least 2 years rent costs, which are currently £3,000 per annum.
- (c) **Unrestricted funds**  
Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purpose and are available as general funds.

**2. INCOMING RESOURCES**

	Music Halls £	Spirit Level £	Lady in the Van £	Unrestricted Funds £	Designated Funds £	TOTAL 30/09/21 £	P/E 31/01/21 £	Music Halls £	Haunting of Hill House £	Lady in the Van £
<b>(a) Production Income</b>										
Ticket Sales	-	-	-	-	-	-	6,460	320	6,140	-
Programme Sales	-	-	-	-	-	-	212	-	212	-
Advertising	-	-	-	-	-	-	50	-	50	-
Insurance Claim	-	-	1,947	1,947	-	1,947	-	-	-	-
Licence Refund	-	-	422	422	-	422	-	-	-	-
	-	-	2,370	2,370	-	2,370	6,722	320	6,402	-
<b>(b) Income from other charitable activities</b>										
Donations										
Anonymous annual donation				-	-	-	3,000			
In Memoriam of George Ogden				-	-	-	300			
Christmas Carols on the Green - St Nicolas Brass				-	-	-	118			
SHDC Local Councillor donation to St Nicolas Brass				-	-	-	250			
Freemasons Donation to St Nicolas Players				-	-	-	500			
Sponsors				500	-	500	1,000			
Other SHDC				-	150	150	110			
Other Mercedes Benz Club				-	250	250	-			
Play readings				-	-	-	36			
Sales of scenery and props				-	-	-	180			
Branded clothing sales				-	-	-	168			
				500	400	900	5,662			

**ST NICOLAS PLAYERS**  
**NOTES TO THE ACCOUNTS**

Registered Charity No: 1185653

**FOR THE PERIOD 1 FEBRUARY 2021 TO 30 SEPTEMBER 2021**

**3. RESOURCES USED**

	Music Halls £	Spirit Level £	Lady in the Van £	Unrestricted Funds £	Restricted Funds £	TOTAL 30/09/21 £	P/E 31/01/21 £	Music Halls £	Haunting of Hill House £	Lady in the Van £
<b>(a) Direct charitable expenditure</b>										
Production costs										
Theatre hire	-	-	-	-	-	-	1,750	-	1,750	-
Ticket sales commissions	-	-	-	-	-	-	614	-	614	-
Licence	-	270	-	270	-	270	422	-	-	422
Scripts	-	68	-	68	-	68	174	-	-	174
Programmes	-	-	-	-	-	-	363	-	220	143
Publicity (including advertising, banners and posters)	-	-	-	-	-	-	244	-	-	244
Set costs (including props and costumes)	-	90	-	90	-	90	1,327	-	96	1,231
Technical expenses	-	-	-	-	-	-	553	-	553	-
Hospitality for sponsors	-	-	-	-	-	-	21	-	21	-
	-	428	-	428	-	428	5,468	-	3,254	2,214
<b>(b) Costs of charitable activities</b>										
General expenses				-	-	-	40			
Branded clothing costs				-	-	-	137			
Donation to the Rock School Bus				50	-	50	-			
St Nicolas Brass - music and rehearsal room hire costs				41	-	41	414			
St Nicolas Brass - insurance excess				-	-	-	100			
St Nicolas Brass - Donation to the Rock Schoool Bus				58	-	58	-			
				148	-	148	1,526			
<b>"(c) Governance Costs</b>										
Premises expenses										
Rent				3,000	-	3,000	3,000			
Electricity				491	-	491	926			
General expenses				207	-	207	671			
Equipment repairs				90	-	90	-			
Solicitors Fees re Lease renewal				660	-	660	-			
Subscription (NODA)				72	-	72	163			
Insurance (NODA)				303	-	303	303			
Website Costs				74	-	74	95			
Zoom (for committee meetings and play readings during Covid 19)				144	-	144	144			
				5,042	-	5,042	5,345			
				5,618	-	5,618	12,339			

**4 MOVEMENT IN FUNDS**

	Unrestricted Funds £	Designated Funds £	Total 30/09/21 £	P/E 31/01/21 £
Cash funds held at 1 October 2019	13,301	6,096	19,397	15,649
Movements per receipts and payments account	(2,648)	869	(1,780)	1,687
Balance at 31 January 2021 (2019)	10,653	6,965	17,617	17,336

**5 TRUSTEES REMUNERATION AND EXPENSES**

None of the Trustees received any remuneration or expenses during the current period.  
Any payments made to Trustees, purely relate to the reimbursement of expenses incurred in relation to objects of the charity.



**St Nicolas Players**  
**Financial Statement**  
**For the Period 1 February 2021 to 30 September 2021**

**INCOME**

	£.p.
Annual Subscriptions	
Business Money Manager account	468.00
Current Account	<u>100.00</u>
	568.00
Interest Earned	
Business Money Manager account	0.52
Productions: Net Income {PTO for details}	
Mar 2020 - Lady in the Van - abandoned re C	2,369.58
	<u>-</u>
	2,369.58
Other Income	
Sponsors - Reeves Tyres	500.00
SHDC	150.00
Mercedes Benz Club - St Nicolas Brass	250.00
	<u>900.00</u>
	3,838.10
Excess of Expenditure over Income (decrease in funds)	<u>1,779.80</u>
	<u>5,617.90</u>

**Balances at 1 February 2021**

	£.p.
Business Money Manager account	6,792.73
Business Account	14,207.90
Music Hall Cash	44.41
Stage Manager cash fund	35.50
Petty Cash	<u>2.50</u>
	21,083.04
Excess of Expenditure over Income (decrease in funds)	<u>-1,779.80</u>
	<u>19,303.24</u>

**EXPENDITURE**

	£.p.	£.p.
General Expenses		
NODA Ins	303.09	
Website costs	74.25	
NODA Sub	72.00	
Zoom Fee	143.88	
Solicitors fees re lease renewal	<u>660.00</u>	
		1,253.22
Production Expenditure to date - October 2021 - Spirit Level		427.51
Star' for Rock Schoool Bus		50.00
St Nicolas Brass - 'Star' for Rock Schoool Bus		57.50
St Nicolas Brass - Music Scores / rehearsal room hire		40.91
The Patch - rent		3,000.00
The Patch - electric		491.45
The Patch - running costs etc. - gas / heaters / toilet seat		153.33
The Patch - equipment repair - electric saw		90.00
The Patch - Anti Viral Fogger		53.98
		<u>5,617.90</u>
		<u>5,617.90</u>

**Balances at 30 September 2021**

	£.p.
Business Money Manager account	7,661.25
Business Account	11,559.58
Music Hall Cash	44.41
Stage Manager cash fund	35.50
Petty Cash	<u>2.50</u>
	19,303.24
<u>Assets</u>	
Flight Box & Lighting Equipment Video camera & Photocopier	0.00
	<u>19,303.24</u>

Assets values written off in year of purchase 2015

Digital Camera  
Flight Box & Lighting Equipment  
Further Sound & Light Equip, Video camera & Photocopier

**Detailed Production (and Other Income) Profit / -Loss  
For the Period 1 February 2021 to 30 September 2021**

<b>Lady in the Van - March 2020</b>			
<u>Income</u>	£.p.	<u>Expenditure</u>	£.p.
Insurance claim received	1,947.18		
Licence Refunded	422.40		
			-
		Excess of income over expenditure (profit)	<u>2,369.58</u>
	<u>2,369.58</u>		<u>2,369.58</u>

<b>Spirit Level Oct 2021</b>			
<u>Income</u>	£.p.	<u>Expenditure</u>	£.p.
		Scripts	68.00
		Licence	270.00
		Costumes & Props	22.10
		Set exps	67.41
			<u>427.51</u>
		Expenditure in excess of income (loss)	<u>- 427.51</u>
	<u>-</u>		<u>-</u>

<b>Music Halls</b>			
<u>Income</u>	£.p.	<u>Expenditure</u>	£.p.
		Excess of income over expenditure (profit)	<u>-</u>
	<u>-</u>		<u>-</u>